

**Rector of the Krakow University of Economics
announces the competition number RZ.1101.2.2025
for the position of an assistant
in the research and teaching employment group
on full-time
in the discipline of economics and finance
at the Department of Financial Markets
at the Institute of Finance
in the College of Economics and Finance**

Main tasks:

The basic duties of an academic teacher in the research and teaching employment group include the tasks specified in Article 115 of the Law on Higher Education and Science (consolidated text: Journal of Laws of 2024, item 1571, as amended), the University Bylaws [[Statut Uczelni](#)] and the Work Regulations at the Krakow University of Economics [[Regulamin pracy w Uniwersytecie Ekonomicznym w Krakowie](#)], in particular in Appendix 5 thereto (Framework scope of duties of an academic teacher employed in a given group).

The specific detailed tasks within the position will include¹:

1. conducting classes in selected subjects: financial markets and investment portfolio management at the academic level, in Polish and English,
2. conducting scientific research, elaborating and publishing research results,
3. participating in the organization of conferences and other events popularizing science,
4. organizational activities for the Department and the University,
5. implementation of tasks and duties assigned by superiors.

Requirements for candidates:

Candidates who meet the requirements specified in Articles 113 and 116 of the Act on Higher Education and Science (consolidated text Journal of Laws of 2024, item 1571, as amended) and § 50(8) of the Bylaws of the University of Economics in Krakow, i.e. meet the following eligibility criteria:

1. hold at least a master's degree, master's degree in engineering or equivalent, and
2. have a predisposition for conducting research and are prepared for teaching work.

Additional mandatory requirements include:

1. graduated second-cycle studies or a uniform master's degree in economics and finance, or a doctoral degree in economics and finance,
2. very good command of spoken and written English; in the case of foreign nationals, also a good command of spoken and written Polish, i.e. at a level sufficient to conduct classes,
3. research interests, with particular emphasis on issues related to finance, economics, financial markets, knowledge of econometric and statistical data analysis methods,

¹ Based on information from the application for opening a position.

4. in the event of employment, submission of an employee's statement on conducting scientific activity in the discipline of economics and finance,
5. in the event of employment, submission of an employee's statement on consent to be included among employees conducting scientific activity (the so-called N number) at the KUE,
6. compliance with the requirements of Article 21 of the Act of 13 May 2016 on counteracting threats of sexual crime and protecting minors (consolidated text Journal of Laws of 2024, item 1802, as amended).

The following will be regarded as additional strengths/advantages:

1. experience in teaching classes,
2. experience in publishing.

Mandatory documents required:

1. personal application and CV (containing, among others, a list and description of teaching, scientific and organizational experience and achievements along with supporting documents),
2. personal data questionnaire for the person applying for the job*,
3. copy of a diploma of completion/obtaining higher education qualification (in the case of diplomas drawn up in a language other than Polish, also a certified translation of the document into Polish and (if applicable) a certificate of equivalence with the Polish counterpart of the diploma/professional title obtained abroad²,
4. statement or copy of a certificate confirming proficiency of the English language at the very good level, and for foreign nationals, also a declaration or copy of a certificate confirming good command of the Polish language,
5. a declaration that upon commencement of employment, the Krakow University of Economics will be the primary place of work*,
6. a declaration of fulfilment of the requirements specified in Article 113 of the Law on Higher Education and Science and a declaration of lack of relationship based on Article 118 of the Law on Higher Education and Science*,
7. consent to the processing of personal data during the recruitment process,
8. a declaration by the candidate regarding the declaration/authorization to be included among the employees conducting research activities (the so-called N number) and regarding the declaration of the field and scientific discipline that he/she will represent in the event of his/her employment at the KUE*,
9. before concluding an employment contract, the selected candidate will be required to submit a certificate from the National Criminal Register.

In the case of documents being originally drawn up in a language other than Polish, a translation of these documents into Polish must be attached.

*/ Forms/templates for documents listed in section 2 and sections 4-9 can be downloaded from the website: <https://bip.uek.krakow.pl/artykuly/203/dokumenty-do-pobrania>

² Written information on the possibilities of recognizing a foreign diploma in Poland for the purpose of taking up employment can be obtained from NAWA: from the [KWALIFIKATOR](#) system or by submitting an [application](#) for its issuance to NAWA. Confirmation of having higher education qualification at a specific level of studies is not tantamount to having a Polish professional title (master's degree, engineer, bachelor's degree, etc.). A diploma of completion of higher education qualification or a professional title obtained abroad may be recognized as equivalent to a Polish counterpart on the basis of an international agreement, and in the absence thereof - through [nostrification](#).

We offer:

1. stable employment and interesting work as well as professional development opportunities,
2. training opportunities, including foreign language training,
3. participation in scientific projects and conferences, including conducted abroad,
4. the opportunity to meet outstanding people,
5. employee benefit package,
6. the possibility of taking advantage of a group life insurance program, an employee pension plan, and a group pension insurance,
7. remuneration according to the [Regulations on the remuneration of employees of the Krakow University of Economics](#) (i.e. the wording in force from October 1, 2022 – Appendix to the Resolution by the Rector No. R.0211.53.2022).

Applications to the competition should be submitted:

in Polish, electronically to the e-mail address: matysikk@uek.krakow.pl, with “Assistant in the Department of Financial Markets” in the message subject line.

Applications that arrive after the deadline will not be considered. If the documents are incomplete, the Secretary of the Committee informs the applicant about the possibility of supplementing the documentation within three days. Applications that do not contain all the required documents are subject to rejection.

The original documents shall be presented for inspection by the candidate for the position of assistant at the meeting of the selection committee during the interview with the selection committee. Documents submitted by persons whose applications are rejected shall be destroyed.

The deadline for submitting applications is (until) 13 January 2026

The expected date of communicating the competition results is: February 2026

Planned full-time employment from 1 March 2026 **for a period of two years** with the possibility of extending the contract.

The course of the selection process:

1. Formal evaluation of the submitted documents.
2. Selection of candidates who meet the formal requirements as described in the competition announcement, invitation to the second stage – interviews with the Competition Committee.
3. Decision of the Competition Committee whether to recommend a candidate. If none of the candidates meet the requirements for employment in a given position, the Committee applies to the Rector to close the competition.
4. The final decision regarding the hiring of the recommended candidate is made by the Rector. The University reserves the right to declare the competition inconclusive.
5. Announcement of the competition results in the University BIP bulletin and in the Minister’s BIP bulletin.
6. All candidates will be notified when the recruitment process is complete.

When assessing candidates for academic teachers, the Krakow University of Economics respects the basic of the principles of open, transparent and merit-based recruitment (*Open, Transparent and Merit-based Recruitment of Researcher – OTM-R*).

Persons with disabilities or special needs may report their accessibility needs in the recruitment process:

- by e-mail to: matysikk@uek.krakow.pl,
- an architecturally accessible recruitment venue, adapted to previously reported special needs (e.g. lighting, physical accessibility (ramps, lifts) or the possibility of an online interview).

Please be advised that the Krakow University of Economics has introduced and enforces [an internal procedure for reporting violations of the law and taking follow-up action](#).

R e c t o r

Krakow, 11 December 2025

dr hab. Bernard Ziębicki, prof. UEK