

**Rector of the Krakow University of Economics  
announces the competition number RZ.1101.9.2026  
for the position of an assistant (F/M)  
in the research and teaching employment group  
on full-time  
in the discipline of economics and finance  
at the Department of International Trade  
of the Institute of Economics  
of the College of Economics and Finance**

**Main tasks:**

The basic duties of an academic teacher in the research and teaching employment group include the tasks specified in Article 115 of the Law on Higher Education and Science (consolidated text: Journal of Laws of 2024, item 1571, as amended), the University By-laws [[Statut Uczelni](#)] and the Work Regulations at the Krakow University of Economics [[Regulamin pracy w Uniwersytecie Ekonomicznym w Krakowie](#)], in particular in Appendix 5 thereto (Framework scope of duties of an academic teacher employed in a given group).

The specific detailed tasks within the position will include<sup>1</sup>:

1. teaching courses in foreign trade, international business, and entrepreneurship, mainly in such study programs as International Economic and International Business programs, at the academic level in Polish and English, based on the latest research,
2. conducting scientific research in the field of international economics, with a particular focus on international trade and international business,
3. actively participating in national and international projects and in securing research funding,
4. preparing and publishing research results in peer-reviewed scientific journals,
5. participating in the organization of conferences and other events popularizing science,
6. organizational activities for the Department and the University,
7. implementation of tasks and duties assigned by superiors.

**Requirements for candidates:**

Candidates who meet the requirements specified in Articles 113 and 116 of the Act on Higher Education and Science (consolidated text Journal of Laws of 2024, item 1571, as amended) and § 50(8) of the KUE Statutes, i.e. meet the following eligibility criteria:

1. hold at least a master's degree, master's degree in engineering or equivalent, and
2. have a predisposition for conducting research and are prepared for teaching work.

**Additional mandatory requirements include:**

1. a completed master's degree or a unified master's program in fields related to economics and/or management (preferred fields of study: international economics, international business, economics, international logistics, international management),

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<sup>1</sup> Based on information from the application for opening a position.

2. knowledge of topics related to the subject matter of the courses taught, as well as research interests related to international entrepreneurship or the internationalization of businesses,
3. very good spoken and written English; for foreign nationals, also good spoken and written Polish, i.e., at a level sufficient to teach classes,
4. in the event of employment, submission of a statement by the employee regarding their research activity in the field of economics and finance,
5. in the event of employment, submission of an employee's statement on consent to be included among employees conducting scientific activity (the so-called N number) at the KUE,
6. compliance with the requirements of Article 21 of the Act of 13 May 2016 on counteracting threats of sexual crime and protecting minors (consolidated text Journal of Laws of 2026, item 110, as amended).

**The following will be regarded as additional strengths/advantages:**

1. experience in teaching classes,
2. experience in publishing,
3. experience in academic activities, participation in research clubs, conferences, seminars, or other events promoting science,
4. in-progress preparation of a doctoral dissertation on the topic of the internationalization of enterprises.

**Mandatory documents required:**

1. personal application and CV (containing, among others, a list and description of teaching, scientific and organizational experience and achievements along with supporting documents),
2. personal data questionnaire for the person applying for the job\*,
3. copy of a diploma of completion/obtaining higher education qualification (in the case of diplomas drawn up in a language other than Polish, also a certified translation of the document into Polish and (if applicable) a certificate of equivalence with the Polish counterpart of the diploma/professional title obtained abroad<sup>2</sup>,
4. statement or copy of a certificate confirming proficiency of the English language at the very good level, and for foreign nationals, also a declaration or copy of a certificate confirming good command of the Polish language,
5. a declaration that upon commencement of employment, the Krakow University of Economics will be the primary place of work\*,
6. a declaration of fulfilment of the requirements specified in Article 113 of the Law on Higher Education and Science and a declaration of lack of relationship based on Article 118 of the Law on Higher Education and Science\*,
7. consent to the processing of personal data during the recruitment process,
8. a declaration by the candidate regarding the declaration/authorization to be included among the employees conducting research activities (the so-called N number) and regarding the declaration of the field and scientific discipline that he/she will represent in the event of his/her employment at the KUE\*,

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<sup>2</sup> Written information on the possibilities of recognizing a foreign diploma in Poland for the purpose of taking up employment can be obtained from NAWA: from the [KWALIFIKATOR](#) system or by submitting an [application](#) for its issuance to NAWA. Confirmation of having higher education qualification at a specific level of studies is not tantamount to having a Polish professional title (master's degree, engineer, bachelor's degree, etc.). A diploma of completion of higher education qualification or a professional title obtained abroad may be recognized as equivalent to a Polish counterpart on the basis of an international agreement, and in the absence thereof - through [nostrification](#).

9. before concluding an employment contract, the selected candidate will be required to submit a certificate from the National Criminal Register.

**In the case of documents being originally drawn up in a language other than Polish, a translation of these documents into Polish must be attached.**

\*/ Forms/templates for documents listed in section 2 and sections 4-8 can be downloaded from the website: <https://bip.uek.krakow.pl/artykuly/203/dokumenty-do-pobrania>

**We offer:**

1. stable employment and interesting work,
2. opportunities for professional development and skill enhancement, including language courses,
3. participation in projects, scholarships, and academic conferences, including those held abroad,
4. salary in accordance with the Remuneration Regulations for Employees of the University of Economics in Krakow (i.e., the version effective as of October 1, 2022 (Appendix to Rector's Order No. R.0211.53.2022), as amended), including a "thirteenth month's salary" and a seniority allowance,
5. the option to participate in the employee pension plan and group pension insurance,
6. the option to purchase a sports package and additional medical insurance on preferential terms,
7. subsidies for the purchase of prescription eyeglasses,
8. a social benefits package (including holiday bonuses, "vacations in the countryside," and housing loans),
9. access to sports activities for employees, and subsidies for participation in cultural events,
10. work in the center of Kraków, with free employee parking on the Campus grounds.

**Applications to the competition should be submitted:**

in Polish, electronically to the e-mail address: [kwiecied@uek.krakow.pl](mailto:kwiecied@uek.krakow.pl) with "Assistant in the Department of International Trade" in the message subject line.

Applications that arrive after the deadline will not be considered. If the documents are incomplete, the Secretary of the Committee informs the applicant about the possibility of supplementing the documentation within three days. Applications that do not contain all the required documents are subject to rejection.

The original documents shall be presented for inspection by the candidate for the position of assistant at the meeting of the selection committee during the interview with the selection committee. Documents submitted by persons whose applications are rejected shall be destroyed.

**The deadline for submitting applications is (until) 28 August 2026.**

The expected date of communicating the competition results is: September 2026.

Planned full-time employment from 1 October 2026 **for a period of two years** with the possibility of extending the contract.

**The course of the selection process:**

1. Formal evaluation of the submitted documents.
2. Selection of candidates who meet the formal requirements as described in the competition announcement, invitation to the second stage – interviews with the Competition Committee.
3. Decision of the Competition Committee whether to recommend a candidate. If none of the candidates meet the requirements for employment in a given position, the Committee applies to the Rector to close the competition.
4. The final decision regarding the hiring of the recommended candidate is made by the Rector. The University reserves the right to declare the competition inconclusive.

5. Announcement of the competition results in the University BIP bulletin and in the Minister's BIP bulletin.
6. All candidates will be notified when the recruitment process is complete.

When assessing candidates for academic teachers, the Krakow University of Economics respects the basic of the principles of open, transparent and merit-based recruitment (*Open, Transparent and Merit-based Recruitment of Researcher – OTM-R*).

Persons with disabilities or special needs may report their accessibility needs in the recruitment process:

- by e-mail to: [kwiecied@uek.krakow.pl](mailto:kwiecied@uek.krakow.pl),
- an architecturally accessible recruitment venue, adapted to previously reported special needs (e.g. lighting, physical accessibility (ramps, lifts) or the possibility of an online interview).

Please be advised that the Krakow University of Economics has introduced and enforces [an internal procedure for reporting violations of the law and taking follow-up action.](#)

*R e c t o r*

Krakow, 8 July 2026

*dr hab. Bernard Ziębicki, prof. UEK*